PROOF OF CLAIM

All notices or correspondence regarding this claim must be forwarded to the following address:

(address of employee)

IN THE MATTER OF THE RECEIVERSHIP OF Hillspring Farms Ltd. of Centreville, New Brunswick **("Debtor")**.

and the claim of ____, creditor.

I, ___________________________________, *(name of employee)*, of _____________________________________*(city, province)*,

DO HEREBY CERTIFY:

1. That I am a creditor of the above-named debtor, (*or* that I am __________________________________ *(state position or title)* of ____ *(name of creditor).*

2. That I have knowledge of all the circumstances connected with the claim referred to below.

3. That the debtor was, at the date of the receivership, namely the **26th day of June 2020** and still is, indebted to the creditor for the amount(s) indicated below, as specified in the statement of account (*or* affidavit *or* solemn declaration) attached and marked Schedule "A" (***Note 1***), after deducting any counterclaims to which the debtor is entitled. ***(The attached statement of account or affidavit must specify the vouchers or other evidence in support of the claim.)***

4. That the amount(s) and category/categories of the claim of the creditor are as follows:

Category/Categories	**Amount (CDN $)**
Employee claim for unpaid wages and allowable expenses, under section 81.3(8) or 81.4(8) of the Act	
Claim of a Pension plan, under section 81.5 or 81.6 of the Act	
Claim of a farmer, fisherman or aquaculturist, under section 81.2 of the Act	
Secured claim (**notes 2 and 3**) – Value of the assets held as security: $___________________	
Preferred claim, under section 136 of the Act	
Claim of a lessor further to the disclaimer of a lease, pursuant to section 65.2(4) of the Act	
Claim arising from the repudiation or resiliation of an agreement, pursuant to section 65.11(8) of the Act	
Claim of a customer of a securities firm, as defined in section 253 of the Act	
Ordinary unsecured claim	
Total amount of the claim	

(Give full particulars of the claim, including the calculations upon which the claim is based, and the details to support a right to a priority claim, as the case may be).

5. That, to the best of my knowledge, I am (or the above-named creditor is) (or am not or is not) related to the debtor within the meaning of section 4 of the Act and have (*or* has) (*or* have not *or* has not) dealt with the debtor in a non-arm's-length manner.

6. That the payments that I have received from, and the credits that I have allowed to, the debtor within the three months *(or, if the creditor and the debtor are related within the meaning of section 4 of the Act* or were not dealing with each other at arm's length*, within the 12 months)* immediately before the date of the receivership (**June 26, 2020**) within the meaning of Section 2 of the Act are listed on Schedule "B" hereto: ***(Provide details of payments and credits.)***

DATED in the city of ________________ this _____________ day of _________________ 2020.

____
Signature of witness

____
Signature of creditor (of representative of the creditor)

Telephone no: (   ) ______________________________

Telecopier no: (   ) ______________________________

E-mail address: ______________________________

Notes and warnings:

1. If an affidavit or solemn declaration is attached, it must have been made before a person qualified to take affidavits or solemn declarations.

2. With regards to a secured claim, provide full particulars if the security, including the date on which the security was given and the value at which you assess the security, and attach a copy of the security documents.

3. A trustee may, pursuant to subsection 128(3) of the Act, redeem a security on payment to the secured creditor of the debt or the value of the security as assessed, in a proof of security, by the secured creditor.

4. Subsection 201(1) of the Act provides severe penalties for making any false claim, proof, declaration or statement of account.

INSTRUCTIONS FOR COMPLETING PROOF OF CLAIM AND PROXY

Please check each of the following requirements in order to prepare the attached forms in a complete and accurate manner.

PROOF OF CLAIM

- Give the **complete address, including postal code,** where all notices or correspondence are to be forwarded.
- If the creditor is a corporation, the full and complete legal name of the company or firm must be stated.
- Please state your name (or representative of the creditor), city of residence and province.
- The signature of a witness is required.
- The claim must be **signed personally by the individual** completing this declaration.

Paragraph (1)

- If you are completing the declaration for a corporation or another person, your **position or title**.

Paragraph (3)

- A **detailed statement of account** must be attached and must show the date, number and amount of all the invoices, charges, credits or payments.
- A statement of account is not complete if it begins with an amount brought forward.
- The amount of the statement of account **must agree** with the amount claimed on the proof of claim.

Paragraph (4)

- A creditor must indicate the category in which his claim falls by inserting the amount of the claim in the appropriate box, and providing in an appendix a full explanation of the basis of the claim.
- An ordinary creditor must specify if he claims or not a right to a priority under section 136 of the Act.
- A secured creditor must insert the value at which he assesses each of his securities and provide **a certified true copy** of the security documents as registered.
- In order to prepare its claim, the creditor should refer to the *Bankruptcy and Insolvency Act*, copy of which is accessible at http://laws.justice.gc.ca/eng/StatutesByTitle.

Paragraph (5)

- Strike out “are” or “are not” as applicable to you. You would be considered a related person if:
  - you are related to blood or marriage to the debtor;
  - if the debtor is a corporation and you were a shareholder or if your company was controlled by the same shareholders as the debtor corporation.

Paragraph (6)

- All creditors must attach a detailed list of all payments or credits received or granted, as follows:
  - within the 3 months immediately before the date of the receivership, if the creditor and the debtor are not related and dealt at arm’s length.
  - within the 12 months immediately before the date of the receivership, if the creditor and the debtor are related or did not deal at arm’s length.

PROXY

- A creditor may appoint a proxy by completing the proxy form. If the creditor is a corporation, the proxy form must be completed in the corporate name and the signature witnessed.

NOTES

- Only creditors who have filed claims in the proper manner before the time appointed for the meeting of creditors are entitled to vote.
- A creditor may vote either in person or by a proxy.
- A debtor may not be appointed a proxy to vote at any meeting of his creditors.
- The trustee may be appointed as a proxy for any creditor.
- A corporation may vote by an authorized agent at the meeting of creditors.
- In order to have the right to vote, a person must himself be a creditor or be the holder of a properly executed proxy showing the name of the creditor.
- Only creditors who file claims in the proper form with the trustee are entitled to share in any distribution that may be made.